



October 14, 2022

CBD STREETSCAPE AND UTILITY IMPROVEMENTS PROJECT PHASE 1 – DUANE STREET, HILLSIDE AVENUE, MAIN STREET

CONSTRUCTION UPDATE

Village President

Mark Senak

Trustees

Kelli Christiansen

Gary Fasules

Anne Gould

Kelley Kalinich

Bill Payne

Steve Thompson

Village Manager

Mark T. Franz

Village Attorney

Gregory S. Mathews

Civic Center

535 Duane Street
Glen Ellyn, IL 60137

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630-469-5000

Finance

630-547-5235

Community Development

630-547-5250

Police

65 South Park Boulevard
Glen Ellyn, IL 60137
630-469-1187

Public Works

30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756

The Village Links

485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180

Dear Project Area Residents, Business and Other Interested Parties:

The Public Works Team would like to provide you with an update on the project progress and upcoming work activities. The project is progressing well with the Contractor focusing on completing the streetscape and asphalt roadway paving work on Duane Street and Main Street. Roadway and streetscape work is also underway on Hillside Avenue east of Main Street.

Ongoing and forthcoming work activities are as follows:

Week of October 10th

- Trees are being planted on Duane Street
- Miscellaneous concrete curb, sidewalk, and pavement is being poured throughout the project limits
- Utility undergrounding work is progressing on Main Street
- Planter/seal wall construction on Hillside Avenue near Blackberry Market

Week of October 17th

- Duane Street and Main Street will be prepared for paving of the final layer of asphalt roadway pavement. Weather permitting, the actual paving work will occur on Thursday, October 20th or Friday, October 21st.

Week of October 24th

- Continuation of streetscape and parkway restoration work on Duane Street
- Clean up of Main Street and Duane Street in preparation for Sounds on the Street Event on October 28th
- Start roadway construction on Hillside Avenue east of Main Street

Week of October 31st

- Paving of asphalt pavement base course, begin utility work behind curb on Hillside east of Main Street (irrigation/electrical/underdrain).
- Install pavement markings on Duane Street and Main Street asphalt pavement
- Start work on brick paver crosswalks on Duane Street and Main Street

Week of November 7th

- Continue work on brick paver crosswalks
- Finish remaining utility work and begin sidewalk removal and replacement work on Hillside Avenue
- Start sewer service lining work on Duane Street and Main Street

Work will extend beyond the week of November 7th including sewer service lining on Main and Duane, utility undergrounding on Hillside and Main, and roadway construction on Hillside Avenue.

The majority of the project work should be completed by Thanksgiving except for utility undergrounding work on Hillside Avenue and roadway widening work on Hillside Avenue between Main Street and Glenwood Avenue. Completion of the roadway widening work is controlled by the utility undergrounding work being completed by the electric and communication companies.

Please note that this schedule is dependent upon favorable weather. Please continue to rely on weekly project updates for most accurate information on the upcoming work.

We greatly appreciate your attention to this notification and cooperation throughout the conduct of this project. Please reach out to Resident Engineer, Clay Keller (630-936-9456, pkeller@bla-inc.com) and Professional Engineer, Rich Daubert, (630-547-5507, rdaubert@glenellyn.org) with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rich Daubert', written in a cursive style.

Rich Daubert
Professional Engineer

CC: Customer Service Team; PW Supervisor; Downtown Alliance, Chamber of Commerce, Groot Industries; Waste Connections; School District 41; School District 87; First Student; Osage; BLA, Inc



July 27, 2022

CBD STREETSCAPE AND UTILITY IMPROVEMENTS PROJECT PHASE 1 – DUANE STREET, HILLSIDE AVENUE, MAIN STREET

CONSTRUCTION SCHEDULE NOTIFICATION

Village President

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Dear Project Area Residents, Business and Other Interested Parties:

The Public Works Team would like to provide you with an update on the project progress and upcoming work activities. The project has been proceeding relatively well with several significant items substantially completed including underground utility work, asphalt roadway base paving, concrete items, soil cells, and electrical items. However, due to an initial 4-week delay generally caused by private utility relocation work on Main Street and a seven-week aggregate producers strike (ended this week), the substantial completion of Main Street between Hillside and Duane will be delayed. It is tentatively anticipated that Main Street will be opened to One-Way Northbound only traffic the week of August 8th and opened to Two-Way traffic the week of August 22nd. On-street parking restrictions will continue until all furniture zone work is completed. There will need to be subsequent parking restrictions and street closures for the installation of decorative brick paver crosswalks, sewer lining, surface course paving, and pavement marking work.

While the contractor's progress was hindered on Main Street due to the private utility relocation work, work was advanced on Duane Street to accelerate its completion.

The following is a weekly overview of the upcoming major construction activities along with anticipated changes to vehicular and pedestrian traffic control:

Week of July 25th (Main Street, Hillside to Duane and south side of Duane Street)

- Electrical work will be completed on Main Street (Hillside to Duane) and on the south side of Duane Street.
- Backfilling around seat walls and pouring curb gaps

Week of August 1st (Main Street, Hillside to Duane and south side of Duane Street)

- **Sidewalks along the buildings will be removed and replaced. To facilitate this work, pedestrian traffic will need to be moved to the opposite side of the street during daytime working hours and into closed street areas (where feasible) when the Contractor is not working. Ramps will be installed to maintain access to businesses while the work is ongoing.**
- Installation of concrete base course for brick pavers.

Week of August 8th (Main Street, Hillside to Duane and south side of Duane Street)

- **Main Street is anticipated to open to One-Way Northbound Vehicular Traffic.**
- **Street parking will not be available to allow for completion of work in the furniture zones of the sidewalk.**
- Installation of granite curbs and tentative start of brick paver and seat wall façade work.

Week of August 15th (Main Street, Hillside to Duane)

- Complete installation of brick pavers, historical plaques, and seat wall façade work.

Week of August 15th (North side of Duane)

- **Duane Street vehicular traffic will be shifted to the south side of the road and continues to be one-way eastbound.**
- A Lamp will begin roadway excavation on the north side of Duane Street. This work is anticipated to begin at Prospect and proceed towards Forest.

Week of August 22nd (Main Street, Hillside to Duane, and south side of Duane)

- **Tentative timeline to open Main Street to Two-Way vehicular Traffic.**
- **Parking may be temporarily impacted to finish seat walls, irrigation, or other items.**

Week of August 22nd (North side of Duane)

- Roadway excavation along Duane Street north side continues and tentative start of concrete curb work.

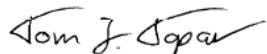
Week of August 29th

- **Tentative closure of Main Street between Duane and Railroad Tracks for roadway and streetscape work.**

This schedule is dependent upon favorable weather. Please continue to rely on weekly project updates for most accurate information on the upcoming work.

We greatly appreciate your attention to this notification and cooperation throughout the conduct of this project. Please reach out to Resident Engineer, Clay Keller (630-936-9456, pkeller@bla-inc.com) and Professional Engineer, Rich Daubert, (630-547-5507, rdaubert@glenellyn.org) with any questions of concerns.

Sincerely,



Tom J. Topor, Senior Civil Engineer
Village of Glen Ellyn

CC: Customer Service Team; PW Supervisor; Downtown Alliance, Chamber of Commerce, Groot Industries; Waste Connections; School District 41; School District 87; First Student; Osage; BLA, Inc



**Construction Notification For
Central Business District Streetscape and
Utility Improvements Project**

**Duane Street One-Way Eastbound Traffic Configuration
Prospect Avenue to Forest Avenue
Starting Week of June 13th**

Today's Date: **June 8, 2022**

The Contractor is making good progress on constructing the aggregate roadway base along Main Street between Hillside and Duane. It is anticipated that the roadway base on Main Street will be substantially completed in the next day. This will put the Contractor in position to commence installation of seatwall foundations, curb & gutter, and asphalt pavement along Main Street. As a reminder, the goal is to complete the majority of the work on Main Street by the end of July.

The Contractor's roadway excavation crew will next advance construction of the aggregate roadway base along the south half of Duane Street starting at Prospect Avenue and heading east towards Forest Avenue. The Contractor has somewhat started this effort already with removal of the asphalt surface course already underway. As a reminder, Duane Street is being reconstructed in two stages: first the south half of the roadway followed by the north half of the roadway.

As the roadway excavation work along Duane Street progresses east of Main Street, it will be necessary to extend the one-way eastbound traffic configuration past its current termini (the entrance to the Civic Center Parking Garage) and to Forest Avenue. Page 2 of this notice depicts this configuration which will be in place starting Monday, June 13th.

In summary, all vehicular traffic requiring access to Duane Street between Main Street and Forest Avenue, including access to the Civic Center Parking Garage, will need to access Duane Street from the west (i.e. from Prospect Avenue or from Main Street).

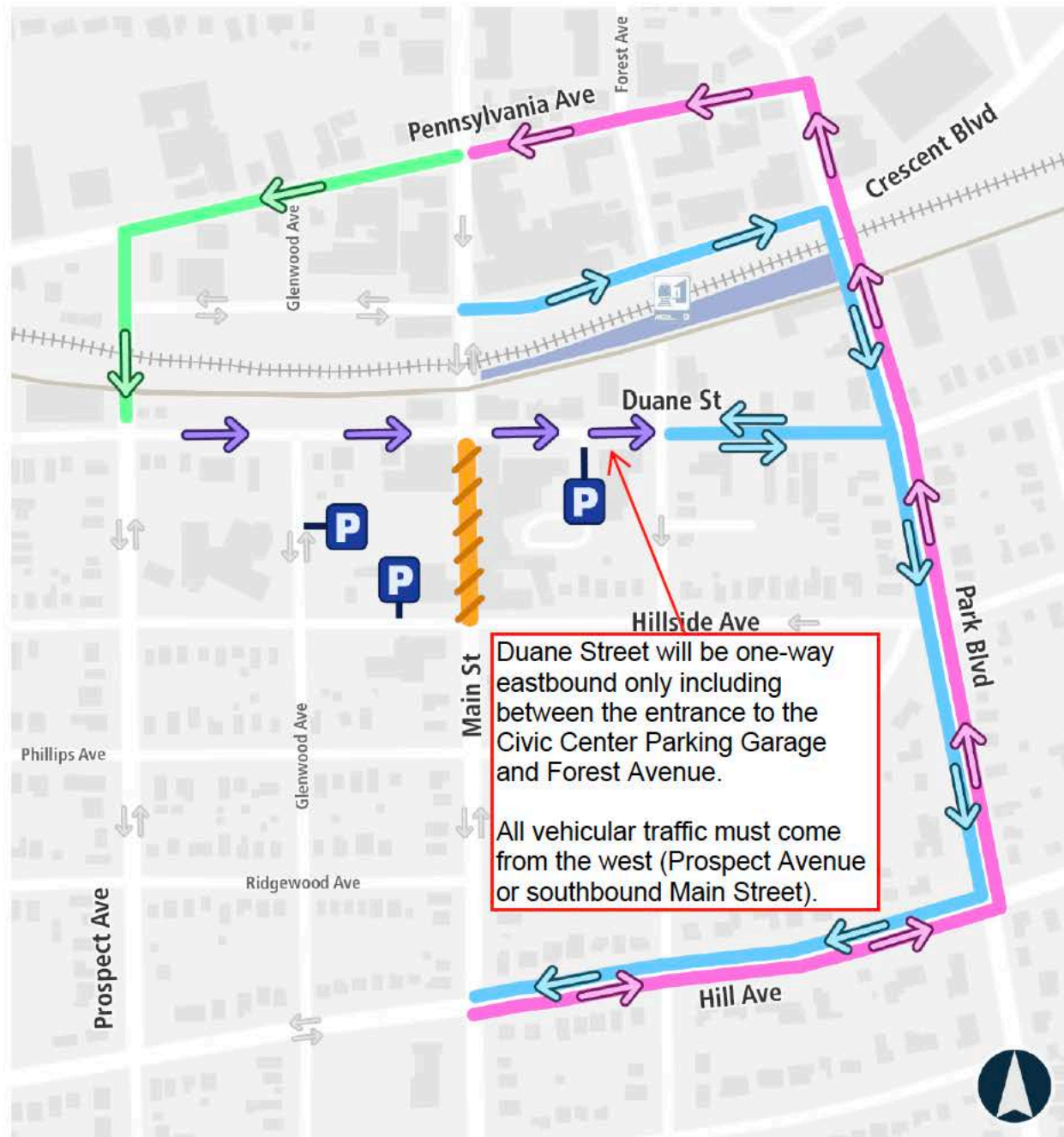
This configuration will need to be in place throughout the reconstruction of Duane Street (south half and north half).

**If you have any questions about the work, please feel free to contact:
Clay Keller, Resident Engineer: 630-936-9456 / pkeller@blainc.com**

Your patience and cooperation throughout the duration of this project is greatly appreciated.



Duane Street One-Way Eastbound Traffic Configuration
Extending to Forest Avenue
Starting Week of June 13th



Main St SB	Road Closed	Direction of Detour Travel
Main St NB	Parking Garage Entrance	Change to One-Way Travel
Duane St WB		



Construction Notification For Central Business District Streetscape and Utility Improvements Project

Hillside Avenue Storm Sewer & Irrigation Utility Work

Today's Date: June 3, 2022

Weather permitting, it is anticipated that A Lamp Concrete Contractors will be completing storm sewer and irrigation utility work on Hillside Avenue on Wednesday, June 8th and Thursday, June 9th. The work will involve installing storm sewer and drainage structures along the north side of Hillside Avenue in front of 526 Hillside Avenue to 538 Hillside Avenue. It will also involve the installation of a water service for a future irrigation system to be installed on the north side of Hillside Avenue.

The work will involve noise, dust, temporary interruptions of traffic flow, and the daytime closure of parking spaces. A picture of the work zone and parking closure area is provided below. The contractor will strive to limit the working area and parking impacts but will need sufficient space to safely and efficiently complete the work.



If you have any questions about the work, please feel free to contact:
Clay Keller, Resident Engineer: 630-936-9456 / pkeller@blainc.com

Your patience and cooperation throughout the duration of this project is greatly appreciated.



May 26, 2022

CBD STREETSCAPE AND UTILITY IMPROVEMENTS PROJECT PHASE 1 – DUANE STREET, HILLSIDE AVENUE, MAIN STREET

CONSTRUCTION NOTIFICATION 3

Village President
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630-469-6756

The Village Links
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180

Dear Project Area Residents, Business and Other Interested Parties:

The Public Works Team would like to provide you with an update on the ongoing project. The following are major work activities commenced, in-progress, or completed to date:

- Sanitary sewer main and service line replacement was completed on Main Street and at alley west of Main St.
- New watermain and services were installed on Main Street.
- Storm sewer replacement on Main St (Duane to RR tracks)
- New fire hydrants and water services replacement on Duane St (Prospect to Forest)
- Storm sewer main installation on Duane St (east of Glenwood to east of Forest)
- Selective sanitary sewer services replacement on Duane (Prospect to Forest)
- New gas main and services were installed on Main St and Duane St
- Temporary streetlights were installed
- Adjustments of AT&T communication ducts
- Apex 400 (Missner Group) installed streetlight conduits, portions of irrigation system, soil cells and majority of concrete work.

Work planned for the next four weeks includes:

- All major underground utility work is projected to be completed in June.
 - Remaining water/sanitary services on Duane St (east of Main) to be completed during the week of May 31st.
 - Adjustments to AT&T telecommunication ducts on Main Street to be completed by June 1st.
 - New storm sewer on Main St (Hillside to Duane) – scheduled for June 2nd to June 10th
 - Storm sewer improvements on Hillside Ave (east of 526 Hillside, and west of Main Street) – scheduled to be completed during the week of June 6th
 - Adjusting of short sections of AT&T ducts on Duane Street
- CIPP lining of sanitary sewers and selective sanitary services
- Excavation for new roadway pavement, installation of underdrains is projected to start the week of June 13th
- New roadway base, soil cells and new curbs on Main St are expected to be worked on during the second half of June.
- Apex 400 (Missner Group) to complete majority of site improvements, with exception of brick paver installations.

General Schedule

In terms of the overall schedule, addition of work performed by AT&T's contractor has added on an extra 4 weeks onto Main Street critical path schedule. The general contractor (A Lamp Concrete Company) is a capable contractor with widespread resources of equipment and labor and should be able to make up some of the lost time during the roadway/streetscape portion of the project. Project team is reviewing all potential enhancements to the schedule to meet the substantial completion date for Main Street. Additional information will be provided in the upcoming update.

While AT&T's contractor was working on Main Street, A Lamp Concrete began working on underground work on Duane Street and is expected to complete majority of this work in early June. Next, the contractor will begin working on roadway and streetscape improvements on Duane Street in conjunction and shortly after Main Street work. Based on this, it is expected that Duane Street improvements will be completed ahead of schedule.

Additional information on schedule will be provided in upcoming updates.

Hillside Avenue Utility Undergrounding

The Village is proceeding with undergrounding of overhead wires on Hillside Ave from Glenwood to Main and on Main Street from Hillside to just north of Philips. This work involved burying of existing ComEd, AT&T, Comcast, and WOW lines and is in the final stages of design by involved utility companies. Work is expected to be completed by September of this year. The roadway and streetscape improvements on the south side of Hillside will likely be completed after the undergrounding project is completed.

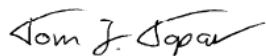
Parking

The Civic Center Parking Garage and the Main Street Parking Garage are open. Main Street Parking Garage (Apex 400) is accessible for vehicles from Hillside and Glenwood. Main Street will remain accessible to pedestrian traffic only until the street reopens to vehicular traffic.

If you have any questions regarding this update, please do not hesitate to contact the key project personnel whose contact information is again provided below.

The utility underground work is typically most difficult and impactful portion of any project. We greatly appreciate your continued patience as we complete these improvements.

Sincerely,



Tom J. Topor, Senior Civil Engineer
Village of Glen Ellyn

CC: Customer Service Team; PW Supervisor; Downtown Alliance; Groot Industries; Waste Connections; School District 41; School District 87; First Student; Osage; BLA, Inc



April 15, 2022

CBD STREETSCAPE AND UTILITY IMPROVEMENTS PROJECT PHASE 1 – DUANE STREET, HILLSIDE AVENUE, MAIN STREET

Village President
Mark Senak

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630-469-6756

The Village Links
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180

Dear Project Area Residents, Business and Other Interested Parties:

The Public Works Team would like to provide you with an update on the project.

Major work activities commenced, in-progress, or completed are as follows:

- Sanitary Sewer Main and Service Line Replacement was completed on Main Street
- New watermain was installed on Main Street
- New Gas Mains were installed on Main St and Duane Street
- Temporary streetlights were installed on Duane and parts of Main Street
- Partial sidewalk and pavement removal on Main Street

Work planned for the next four weeks includes:

- Fire hydrants and water services replacement on Duane (Prospect to Main)
- Water services installation on Main Street
- Storm sewer main installation on Duane (Prospect to Main)
- Selective sanitary sewer services replacement on Duane (Prospect to Main)
- Remaining temporary street lights installation on Main Street
- Retirement of old gas main on Main Street and service transfers on Duane St
- Lowering of telecommunication ducts by AT&T on Main Street
- Utility work on Duane St, east of Main is anticipated to begin mid-May

Work on Duane St (Prospect to Main)

In terms of construction activity and disruption, the next 4 weeks will see extensive work on Duane Street between Prospect and Main St. Residents should anticipate daytime loss of driveway access with the Contractor excavating in front of residences for water services, storm sewer main, and sanitary services). Additional notices will be distributed to impacted residences and businesses, prior to work taking place.

Anticipated Water Shut Offs

At least one partial day (4-8) hours water shut off will be required on Duane Street between Prospect and Main to install new fire hydrants. Additionally, individual building/homes water shut offs will be needed to replace or transfer the water services to buildings and homes on Main Street and Duane St. Depending on size of the water service and complexity of connection, water will be off between 2 to 4 hours to individual buildings. Water shut off notices will be distributed to all affected residences and businesses. Water shut offs will be planned but accidental water service, and even gas service outages may occur. Please note the Contractor is doing their best to avoid accidental damage and disruption to these services.

General Schedule

In terms of the overall schedule, it is still anticipated that the Main Street portion will be substantially completed by July 29, 2022 and street reopened to vehicular traffic. Duane St and Hillside Ave is anticipated to be substantially completed by November 11, 2022.

Parking

The Civic Center Parking Garage and the Main Street Parking Garage are open. Apex 400 contractor is looking to pour new sidewalk along the norther frontage of the building on Monday, 4/18. It is anticipated that pedestrian access to the garage will be restored by Tuesday or Wednesday of next week.

If you have any questions regarding this update, please do not hesitate to contact the key project personnel whose contact information is again provided below.

KEY PROJECT PERSONNEL CONTACT INFORMATION

BLA, Inc.

Primary Contact: Clay Keller, Resident Engineer

Email: pkeller@bla-inc.com

Phone: (630) 936-9456 (mobile)

Village of Glen Ellyn

Public Works Department*

630-469-6756 (main office)

*Call for issues requiring immediate attention during business hours (7:00 am – 3:30 pm)

Tom Topor, Senior Civil Engineer

Email: ttopor@glenellyn.org

Phone: 630-547-5520 (office – direct)

Meredith Hannah, Economic Development Coordinator

Email: mhannah@glenellyn.org


Phone: (630) 547-5345 (office – direct)

POLICE Non-Emergency

Phone: 630-469-1187

We greatly appreciate your attention to this notification and continued patience as we complete this project.

Sincerely,



Tom J. Topor, Senior Civil Engineer

CC: Customer Service Team; PW Supervisor; Downtown Alliance, Groot Industries; Waste Connections; School District 41; School District 87; First Student; Osage; BLA, Inc



February 25, 2022

CBD STREETSCAPE AND UTILITY IMPROVEMENTS PROJECT PHASE 1 – DUANE STREET, HILLSIDE AVENUE, MAIN STREET

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Dear Residents, Businesses, and other interested Parties,

This notice serves to inform you of an important construction project that will be substantially commencing in March.

While this notice will provide an overview of the project, **you are hereby invited and encouraged to attend a project informational meeting at which the project team will provide a presentation and conduct a question & answer session. The first meeting is geared towards businesses and the second meeting is geared towards residents, but you may attend either meeting.**

CBD Streetscape and Utility Improvements – Phase 1 Project Informational Meeting for Businesses

Monday, March 7 – at 2:00 p.m.

Location: Virtually Via Zoom

or in-person at Glen Ellyn Civic Center, Room 301

Please use a personal computer to visit <https://zoom.us/> or the zoom app on a smart phone or tablet. Click **“JOIN A MEETING”** on the top of the webpage or in the app and enter the following meeting ID and passcode.

Meeting ID: 872 5836 5959

Passcode: 253944

CBD Streetscape and Utility Improvements – Phase 1 Project Informational Meeting for Residents

Tuesday, March 8 – at 7 p.m.

Location: Virtually Via Zoom

or in-person at Glen Ellyn Civic Center, Room 301

Please use a personal computer to visit <https://zoom.us/> or the zoom app on a smart phone or tablet. Click **“JOIN A MEETING”** on the top of the webpage or in the app and enter the following meeting ID and passcode.

Meeting ID: 835 1132 9129

Passcode: 241592

Additional project information can be found on the project website at
www.downtownge.com

www.downtownge.com

Page 1 of 8

The project involves a variety of utility, roadway, and streetscape improvements along the following Village of Glen Ellyn roadways:

- Duane Street: Prospect Avenue to Forest Avenue
- Hillside Avenue: Glenwood Avenue to east side of Main Street
- Main Street: Hillside Avenue to the Union Pacific West Railroad

A map of the project location is as follows:



Scope of Work – The project will involve underground utility improvements which will be followed by roadway and streetscape improvements. The work will generally consist of following:

Main Street

- Removal of existing parkway trees
- Replacement of sanitary sewer mains and services from main to building face
- Installation of new water mains to replace what are circa-1907 water main pipes; work will include replacement of water main pipes and valves, installation of new fire hydrants and replacement of water services from the main to customer shut-off valves or building face
- Installation of new storm sewer main and service connections
- Installation of new streetlights, tree irrigation, and tree soil cells to better nurture urban tree root systems
- Reconstruction of roadways with all new concrete curb and gutter, new concrete driveway approaches, and asphalt roadway pavement
- Replacement of all sidewalks including bringing all sidewalk elements up to modern ADA/accessibility standards
- Installation of granite planters, seat walls, brick pavers, street furniture, and planting of all new trees

Duane Street

- Removal of existing parkway trees (Glenwood Ave to Forest Ave only)
- Select removal and replacement of sanitary sewer services for individual buildings
- Select removal and replacement of water sewer services for individual buildings from the main to customer shut-off valves or building face
- Installation of new storm sewer main and service connections
- Installation of new streetlights, tree irrigation, and tree soil cells to better nurture urban tree root systems (Glenwood Ave to Forest Ave only)
- Reconstruction of the roadways with all new concrete curb and gutter, new concrete driveway approaches, and asphalt roadway pavement
- Replacement of all sidewalks including bringing all sidewalk elements up to modern ADA/accessibility standards
- Installation of granite planters, seat walls, brick pavers, and street furniture, and replanting of all new trees (Glenwood Ave to Forest Ave only)

Hillside Avenue

- Select removal and replacement of sanitary sewer services for individual buildings
- Storm sewer main extensions and service connections
- Installation of new streetlights, tree irrigation, tree soil cells (in the commercial section)
- Reconstruction of the roadways with all new concrete curb and gutter, new concrete driveway approaches, and asphalt roadway pavement
- Replacement of all sidewalks including bringing all sidewalk elements up to modern ADA/accessibility standards
- Installation of granite planters, seat walls, brick pavers, and street furniture, and planting of all new trees (in commercial section)

Contractor Information – The General Contractor for the project is A Lamp Concrete Contractors, Inc. of Schaumburg, Illinois. They will be self-performing the underground sewer and water utility improvement work as well as the roadway excavation/preparation, concrete work (curb & gutter, driveway approaches, and sidewalks), and asphalt paving. Subcontractors will be utilized for lighting/electrical elements, irrigation, landscaping, pavement markings, and other various items.

Advanced Utility Work

Nicor Gas Company will be replacing its natural gas mains on Duane Street (Prospect Ave to Forest Ave), Main Street (Hillside Ave to Duane St), and in the Duane Street alley located west of Main Street. To keep the project moving, Nicor has engaged two contractors to complete this work. **Prep work for the Main Street portion is scheduled to begin Friday, February 25 with work to be performed by Pipe Strong. Nicor's representative for the Main Street portion is Ray Fazio, and he can be reached at 630.385.3136 or rfazio@southernco.com.** The Duane Street portion will be completed by NPL Construction Company and is scheduled to begin Monday, February 28. Nicor's representative for the Duane Street portion is Antonio Rios, and he can be reached at 630.740.0636 or anrios@southernco.com. Initially, the work will concentrate on Main Street (Hillside Ave to Duane St) and Duane Street (Prospect Ave to Main St).

General Schedule – Construction is anticipated to start the week of March 14th, with the project completion date specified as November 11th, 2022. A more detailed progress schedule is under preparation by the contractor with subsequent notifications to further detail the construction timeline. Having said that, work will start in earnest with the underground sewer and water utility improvements.

Utility Markings – As part of the construction process, the contractor is required to call JULIE to mark the location of buried public utilities with paint and flags. We ask for your cooperation in maintaining the marks and flags placed as the facilities are located.

Tree Protection Fencing (residential portion only) – The Contractor will be installing protective fencing around parkway trees (those not being removed) in areas of the project. One side, typically the side closest to your home, will remain accessible for lawn maintenance access. Please do not remove the fencing as it is imperative to the protection of trees from construction activities.

Notifications – Notifications, like the one you are reading now, will be sent out, generally on a monthly basis. In addition, a shorter update letter will be distributed weekly to keep businesses and residents informed of the current progress and activity of the overall project. Other notifications will be handed out or hung on doors to inform you of any loss of driveway access, water outages, and other critical construction activities. **Please regularly check your front door for such notices. If you wish to receive supplemental email updates on the project, please include your email address on the attached daytime notification form.**

Parking and Traffic Control – The planned construction activities will necessitate the closure of Main Street (from Hillside to Duane) to vehicular traffic for an extended period (approximately 5 months). Main Street from Duane to the tracks will also be closed for a shorter period to complete work in that section. Duane Street will generally be open to one-way traffic (eastbound) and vehicular access to the Civic Center Parking Garage will be accessible. More detailed information on timing and construction staging will be shared as soon as an approved construction schedule is obtained from the contractor.

Limited on-street parking will be available on Duane St and Hillside Ave, while customers and visitors will be encouraged to park vehicles at the Civic Center Parking Garage or Main Street Parking Garage. Pedestrian access to all streets and businesses will be open with the contractor required to provide temporary sidewalks and ramps to maintain pedestrian traffic.

For the residential portion of Duane Street, traffic flow will be maintained to the greatest extent possible throughout each day, with driveway access restored at night, if at all possible. As mentioned above, notifications will be delivered daily to inform those who may be affected by the following day's work or by changes in access routes. We ask for your cooperation in relocating your vehicles away from the proposed work zone prior to 7:00 am. **Again, if you should park a vehicle within the working corridor during active working hours, please leave contact information inside your vehicle on the dashboard in case there is a need to have your vehicle relocated.**

Water / Sewer / Utility Service Disruptions – Planned water main and water service line replacement work will likely involve multiple shut-offs of the water, including areas away from the proposed work. An IEPA mandated notification regarding lead in drinking water will be separately distributed to all potentially impacted properties. In addition, Public Works staff may be reaching out to you to confirm your water service line material. Advance notice of all non-emergency shut-offs will be given at least the day prior to the work, typically via door hanger or visit to your place of business.

Please be patient should any unplanned or emergency shutoff occur. We will make every effort to restore service as quickly as possible.

Please note that any time there is underground work performed near gas lines, the potential exists for gas line disruptions. When work on the gas lines is necessary, the work will be under the jurisdiction and control of the gas company (Nicor Gas) and may involve disruptions to your gas service.

Refuse and Recycling Pickup – Residents in the project area are requested to place their garbage, lawn waste and recyclables at curbside by 6:00 AM on pickup days during the construction project when construction is occurring in your area. The Village will request that the refuse/recycling contractor make efforts to collect refuse early in the day, prior to the start of construction activities. If construction activities prevent pickup on the regularly scheduled day, the contractor will return the following day and again attempt pickup. Should your pickup be skipped, please notify the key project personnel. Properties with commercial service are encouraged to communicate their typical (or varying) commercial service needs to Resident Engineer Clay Keller. The Resident Engineer will work with the General Contractor to accommodate service pickups.

Mail Deliveries – The US Postal Service will attempt to deliver mail as usual. The Village will work with the Glen Ellyn postmaster if special provisions are required to maintain mail service.

Dust Control – Please expect dusty conditions at various times during the project. The construction team will endeavor to keep a watchful eye on the dust problems that accompany underground utility and road building construction. Street sweeping of adjacent pavement surfaces will occur on a regular basis, typically weekly. Dust control material will be applied as often as conditions warrant, to reduce the amount of dust generated by construction activities and vehicular traffic.

Irrigation / Sprinkler Systems / Pet Fences / Private Drains – The Village asks for your cooperation in locating private irrigation systems, pet fences, and any other private buried utilities you may have in the right-of-way. These systems are not located through the JULIE system and **it is the homeowner's responsibility to have the systems located and marked accordingly in the field with paint and flags.**

Every effort will be made to avoid damage to these systems where possible. While the Village is not necessarily obligated to repair or replace private utilities found in the parkway, we generally will reimburse the property owner for repairs to the system, as long as a good faith effort is made to locate/mark and alert us of these items. The more information we receive, the greater the opportunity to avoid unnecessary disruptions and repair expenses. **Please locate/mark these facilities and contact us ASAP with information relative to private items in the parkway.**

Parkway Materials, Plantings, Signs – If you wish to retain plants or other homeowner/business-installed materials that currently are located in the public right-of-way, please move/salvage them from the work area as soon as possible; otherwise, they may be damaged during construction. If special arrangements or assistance is required, please contact the project team.

Construction Oversight – The Village has retained BLA, Inc of Itasca, Illinois for full-time construction observation and management services for the project. **Resident Engineer Clay Keller is your first point of contact for any inquiries regarding the project with Village's Senior Civil Engineer Tom Topor being a secondary contact.** Clay and Tom's contact information is provided under the Key Project Personnel Contact Information as follows

KEY PROJECT PERSONNEL CONTACT INFORMATION

BLA, Inc.

Primary Contact: Clay Keller, Resident Engineer

Email: pkeller@bla-inc.com

Phone: (630) 936-9456 (mobile)

Village of Glen Ellyn

Public Works Department*

630-469-6756 (main office)

*Call for issues requiring immediate attention during business hours (7:00 am – 3:30 pm)

Tom Topor, Senior Civil Engineer

Email: ttopor@glenellyn.org

Phone: 630-547-5520 (office – direct)

Meredith Hannah, Economic Development Coordinator

Email: mhannah@glenellyn.org

Phone: (630) 547-5345 (office – direct)

FOR AFTER-HOUR SITUATIONS REQUIRING IMMEDIATE ATTENTION:

POLICE Non-Emergency

Phone: 630-469-1187

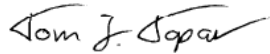
Resident/Business Contact - Getting information regarding utility disruptions to residents/businesses that are not present during the workday or more generally, how to contact residents/businesses if required, is a challenging task. One of the more vexing problems is dealing with unscheduled disruption to water, gas, telephone, or electric service. The re-establishment of gas service is perhaps the most inconvenient of all service disruptions; after a gas line is fixed, the gas company will not turn on gas to a property unless an adult is present. This means that it may be many hours after the residents/businesses return home until the gas company can come back and reinstate the service.

For your consideration, enclosed is a simple form for your use if you desire to let the Key Project Personnel know of a daytime phone number where you can be reached in the case of a gas service disruption or significant problem affecting your property. The form could also be used to indicate someone to contact if you will be away from the project area for an extended period of time. In addition, the form contains check-off areas to indicate the presence of parkway improvements such as irrigation systems, pet fences and drainage pipes, and an area for additional information or comments such as a known drainage problem or other concerns. The form can be emailed, mailed, or faxed to Public Works at the provided email, address, or fax number. We will maintain a database of contacts and will utilize this as necessary and practicable during the project, with the information held in strict confidentiality.

Safety Concerns - It is always worth the effort to remind everyone that a construction site is a dangerous area, perhaps even more so during the hours the contractor is not actually working. Please make a note to remind yourselves and your children of the dangers inherent in a construction zone that are present at all times. As a reminder, the use of cell phones while operating a motor vehicle in a construction zone is prohibited. Should there be a condition that is of particular concern or is considered hazardous, please feel free to contact the Key Project Personnel.

In closing, thank you again for your interest, patience, and cooperation as we move through the construction stage of the project. Inevitably there will be disruptions and inconveniences to endure in the coming months. Please contact me with any concerns, insights, and suggestions. The Village and contractor are all committed to try to keep lines of communication open and to have a successful and safe project.

Sincerely,

A handwritten signature in black ink, reading "Tom J. Topor". The signature is fluid and cursive, with the first name "Tom" and last name "Topor" clearly legible.

Tom J. Topor, P.E.
Senior Civil Engineer

Enclosure: Daytime Phone Notification Form

CC: Customer Service Team; PW Supervisor; Downtown Alliance, Groot Industries; Waste Connections; Branch and Brush Pickup; School District 41; School District 87; First Student; Osage; BLA, Inc

CBD STREETScape AND UTILITY IMPROVEMENTS PROJECT

PHASE 1 – DUANE STREET, HILLSIDE AVENUE, MAIN STREET

I wish to be notified at the following telephone number (s) in the event that the Project Team needs to reach me during normal working hours.

Property Address: _____

Name: _____

Name: _____

Home Phone: _____

Home Phone: _____

Work Phone: _____

Work Phone: _____

Cell Phone: _____

Cell Phone: _____

Email*: _____

Email*: _____

*By providing your Email address, we will include you on our project email distribution list. Emails will include general project updates. Please continue to check your front door for hand-delivered notifications.

Notes or Other Information (special access needs, planned property improvements, etc.)

Sprinkler System _____

Pet Fence _____

Existing Drainage _____

Please mail this form to:

Tom Topor, Senior Civil Engineer
Glen Ellyn Public Works Department
30 South Lambert Road
Glen Ellyn, IL 60137

or FAX to Public Works: 630-469-3128

or email to Public Works: ttopor@glenellyn.org